

Dear \_\_\_\_\_(name of person you are requesting letter from)

\_\_\_\_\_ (name of pilgrim) plans to attend a Walk to Emmaus on \_\_\_\_\_ (dates of walk). The walk to Emmaus is a weekend of spiritual renewal that offers many beautiful gifts and surprises to participants. One surprise is the mail that persons attending receive from their loved ones.

As \_\_\_\_\_'s sponsor, I am contacting family members and close friends and asking each to write a note or letter to \_\_\_\_\_ that will be given to him/her during this weekend.

This letter gives you an opportunity to express your appreciation for \_\_\_\_\_ and to say something about the meaning of your relationship with him/her. You might want to recall some humorous event or some experience that the two of you have shared. This is a letter of love and **will be read only by** \_\_\_\_\_.

Please help make \_\_\_\_\_'s Walk to Emmaus special by doing the following:

1. Write a letter to \_\_\_\_\_ and sign it.
2. Put it in an envelope and seal it.
3. Print \_\_\_\_\_'s full name (but not yours) on envelope.
4. Put that envelope into a larger envelope and mail it to me by \_\_\_\_\_ (one week before the walk) so I can get it to the proper place on time.

**This letter should be a complete surprise** to \_\_\_\_\_, so please do not mention it until the Emmaus weekend has ended.

Occasionally sponsors have to do a little detective work to get names and addresses of persons from whom we need help. Please let me know the name and address of anyone that you know that \_\_\_\_\_ would like to hear from.

I hope that you will help by providing a letter. It will be greatly appreciated. If you have any questions, please call me. Thank you.

\_\_\_\_\_ ( sponsor's signature, address, phone, e-mail)